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Welcome to the latest edition of *Training Solutions*!

2020 has been a challenging year, and we hope you and your families, agencies, and programs are in good health. We are living in a time of unprecedented uncertainty. With the increasing developments of the twin pandemics, COVID-19 and social injustice and equity movements across our nation and local communities, we encourage you to continue to practice self-care. Take care of yourself, your families, and your staff and spend some time reflecting and reimagining how we do our work! We are all interconnected!

“Doing the best at this moment puts you in the best place for the next moment.” — Oprah Winfrey

In this issue, we touch on some important reminders and provide more information regarding the following topics:

- Background check requirement for Registered Trainers
- Diversity / Inclusion Statement Policy
- The coupon for **FREE** Registry membership and renewal
- The 2021 PDAS Summit

If you have any questions, please [contact us](#).

Take care and be well,

Christine Moldenhauer, *Director of Operations*

Jenna Finley, *Professional Development Coordinator*

BACKGROUND CHECK REQUIREMENT

Effective January 1, 2021:

All Registered Trainers must submit, with their Registry application, documentation from the Department of Children and Families of a fingerprint background check completed within the last 5 years.

The background check requirement helps maintain the integrity of both The Registry and the community of approved Trainers and Technical Assistance (TA) Professionals providing professional development to the early care and education field of WI. By aligning with the DCF background check requirements, The Registry is holding approved Registered Trainers, all Tier Trainers, Specialist 2 & 3 Trainers, and TA Professionals to the same standards as early care and education professionals and taking precautions to protect the safety of professional development participants.

A background check must be uploaded when submitting a Registry Trainer or TA Professional application. Accepted background checks must be dated within the last 5 years. The Final Eligibility letter from the Department of Children and Families is accepted by The Registry as proof of a completed background check.

Eligibility Determinations Information:

The Registry's requirement for Trainers and TA Professionals is consistent with the barred crimes listed on the [Barred Offenses – Regulated Child Care](#)

document as determined by DCF Admin Code Chapter 13. To find detailed information on the appeals process for background check decisions, in addition to frequently asked questions, visit <https://dcf.wisconsin.gov/ccbgcheck/appeals>.

Expired Background Checks:

If a background check is going to expire within a Trainer or TA Professional's membership year, the Trainer or TA Professional must submit an updated copy of his/her background check to maintain Registry approval. Trainers and TA Professionals are encouraged to plan ahead and upload an updated background check with their renewal application. If their Registry membership expires within 6 months, Registry staff will contact the Trainer or TA Professional via email for a new background check.

For more information about how to obtain a background check / when to update an expired background check, please [download the Obtaining a Criminal Background Record Check policy guide](#).

POLICY REMINDER: DIVERSITY & INCLUSION STATEMENT

Diversity/Inclusion Statement - Effective as of July 31, 2020:

All courses submitted for approval require a diversity and inclusion statement. This statement describes how the training will promote cultural diversity and create an inclusive, welcoming, and respectful environment that values and embraces diversity within participants and the training. The statement should NOT focus on race, religion, sex, age; but focus on the uniqueness of every individual, including cultural experiences, religious beliefs, learner abilities, introverts and extroverts, liberal and conservative, etc.

The [Diversity & Inclusion Course Submission Requirement Guide](#) is available on [The Registry PDAS Resource page](#). You are encouraged to download this guide

for future reference as it provides specific examples to support you in drafting your diversity and inclusion statement.

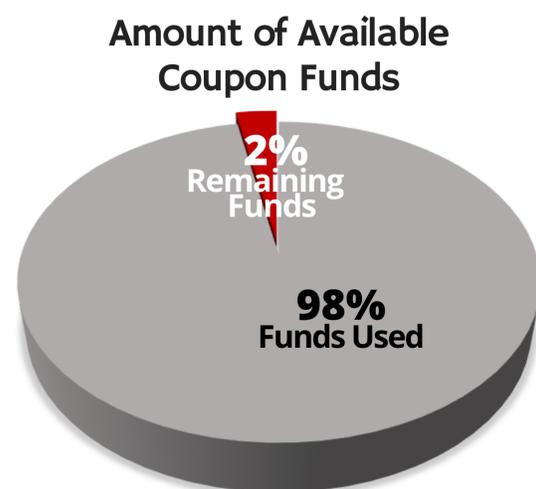
Other Considerations:

1. Remember to include information on **HOW** you will incorporate the uniqueness of the participants within the subject content.
2. Include what materials, activities, strategies etc. will be used to meet learners/participants learning styles, preferences, and needs.
3. A diversity & inclusion statement should be unique to each course. Although it would be easier to create one generic statement to use for all courses, The Registry encourages you to consider each course's unique audience.

PDG COUPON FOR TRAINERS

The coupon for **FREE** Registry membership and renewal is still available through funding provided by the Department of Children and Families through the [Preschool Development Grant \(PDG\)](#). This coupon is for all individuals and is available only as funding allows, but no later than **December 31, 2020**.

There is only 2% of the funding remaining, so be sure to use the coupon before it ends. To track the amount of funding that is available for this coupon, please go to the [coupon page](#) on our website:



Number of Individuals Who Used The Coupon



13,262

* All data presented is current as of October 28, 2020.

This is the first time a coupon has been open to Trainers not working in a program that participants in YoungStar. Approved Trainers can use the coupon to cover the cost of their renewal fee. New Trainers can use the coupon to cover the cost of the Registry membership portion of their application.

2021 PDAS Summit Date To Be Announced

It is with a heavy heart the Professional Development Department has decided to cancel the **2020 PDAS Summit**. We are planning to keep the same theme and schedule of events for the 2021 PDAS Summit. With the uncertainty of the twin pandemics, The Registry is waiting to announce a new date for 2021. Stay tuned! We hope you will join us for this event next year!



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