



**Entry Level Courses  
School Age Professionals  
January 2017**



Entry level courses are those courses that qualify a person for position(s) in a licensed program. Each person working in a licensed program must meet the minimum required training for the position they hold. Assistant Teachers must have 1 broad based entry level course. Teachers and Directors of 50 or fewer must have 2 entry level courses.

For information on requirements for additional positions:

Group Care- <https://dcf.wisconsin.gov/cclicensing/rules>

Family Child Care - <https://dcf.wisconsin.gov/cclicensing/rules>

**All courses that qualify a person for an early childhood position will meet the requirement for a School Age teacher. However, courses that qualify a person for a School Age position do not necessarily qualify for an early childhood position.**

**1. Broad Based Entry Level Courses**

Any teacher or director must first have at least one broad based entry level course before other entry level courses can be added to meet the education requirement.

**Credit Based**

Broad based courses deliver overview content related to child development, early childhood education or child psychology.

An assistant School Age teacher needs one broad based course to qualify for the position. The licensing rules only require assistants to have 10 hours of training, however if the assistant will go on to become a teacher or group leader, the person must have completed the 2 courses for credit or the 2 department-approved courses required of a child care teacher. The 10-hours of training for an assistant school-age teacher may not be used to meet this requirement.

48 credits - A teacher or director of 50 or fewer that has earned 48 total credits or more from an institute of higher education with at least one 3 credit course in early childhood/elementary education or its equivalent would meet the education requirement for their position.

Family Child Care - broad based course must be a minimum of 3 credits.

Group Centers - broad based course must be a minimum of 2 credits.

| Acceptable Credit Based, Broad Based courses for School Age only positions  |   |
|---|---|
| This list is subject to change. For the most current list, visit <a href="http://www.the-registry.org">www.the-registry.org</a> or <a href="http://www.dcf.wisconsin.gov">www.dcf.wisconsin.gov</a> . |   |
| *denotes new courses since last publication   |   |
| Life-Span Development   | Introduction to (Foundations of) Recreation           |
| Human Growth and Development  | Middle Childhood and/or Adolescence Psychology        |
| Educational (Ed) Psychology   | Introduction to (Foundations of) Elementary Education |
| Developmental Psychology  | Child Development and Family Relationships            |
| Introduction to (Foundations of) Education  | Introduction to (Foundations of) Counseling           |
| Introduction to (Foundations of) Physical Education   | Psychology of the School-Age Child                    |
| Foundations of AfterSchool and Youth Development  | *Introduction to Coaching                             |



**Entry Level Courses  
School Age Professionals  
January 2017**



| <b>Acceptable Credit Based, Broad Based Courses Distinct to One Particular Institution of Higher Education</b><br><i>*denotes new courses since last publication</i> |   |
|--|---|
| Concordia  | Foundations to Education  |
| Winona State University  | Parenting   |
| University of Wisconsin- Milwaukee   | Introduction to Learning and Development                                      |
| University of Wisconsin – Green Bay  | Middle Childhood Development<br>Supporting Learning Behavior in the Classroom |
| <b>Courses not acceptable either alone or as part of a grouping of courses to meet the requirement for a broad-based course</b>                                      |   |
| General Psychology   | Introduction to (Foundation of) Sociology                                     |
| Organizational Behavior  | Youth Health Issues   |
| Introduction to Psychology   |   |

**Non Credit Based**

**These are state-approved courses not for credit – hours only that may be used to meet the requirement for an assistant child care worker or as the first broad-based course for a child care teacher.**

*For a list of agencies approved to teach non-credit based courses go to: <http://dcf.wisconsin.gov/childcare/licensed/pdf/AgencyList.pdf>*

|  |  |
|--|--|
| Introduction to the Child Care Profession                | Family Child Care  |
| Introduction to the School Age Care Profession (40 hour) | Note: The non-credit course called 10-hour School Age Assistant Child Care Worker may be used to meet the qualifications for an assistant only. It may not be used for a school age teacher or director of a program for 50 or fewer children. |

**2. Narrow based courses**

Narrow based courses must be a minimum of 2 credits. After a broad based course is found any additional courses counted may be broad or narrow based.

**Credit Based**

Narrow based courses typically address a more specific topic including courses with information regarding methodology in teaching, programming, environment and other related topics.

The list for acceptable narrow based courses is too extensive to list here but includes such courses as Methods courses, Physical education courses, Education courses, Coaching and Recreation courses

**Non Credit Based** - These are state-approved courses not for credit – hours only

|  |  |
|--|--|
| Skills and Strategies for the Child Care | Center (Program) Director and Center Administrator |
| School Age Teacher                       |  |



**Entry Level Courses**  
**School Age Professionals**  
**January 2017**



### **3. Additional Information**

#### **Credential Courses**

- **Administrator Credential** – After 2 entry level courses have been completed outside the credential, all courses except the Administrative Seminar can be counted as a narrow based course
  
- **Afterschool and Youth Development Credential**  
Broad Based – Foundations in Afterschool and Youth Development  
Narrow Based – Engaging Youth in Groups, Intentionality in Programming
  
- **Family Child Care Credential**  
Although some courses within this credential can be considered narrow based, courses within this credential are not the most fitting for a school age teacher.
  
- **Inclusion Credential**  
Narrow Based - Children with Differing Abilities, Behavior and Emotional Challenges and Special Healthcare Needs  
The capstone course is not an entry level course.
  
- **Infant Toddler Credential**  
Although some courses within this credential can be considered narrow based, courses within this credential are not the most fitting for a school age teacher.
  
- **Leadership Credential**  
Courses from the Leadership Credential are not entry level courses.
  
- **Preschool Credential**  
(All courses can be found within the early childhood associate degree from Wisconsin Technical Colleges)  
Broad Based - Foundations of Early Childhood, Child Development and Health, Safety and Nutrition  
Narrow Based – Guiding Children’s Behavior and Art, Music and Language
  
- **Program Development**  
Broad Based – Introduction to Program Development  
Narrow Based – Observation, Assessment & Evaluation and Supervision, Coaching & Development  
The capstone course is not an entry level course.



**Entry Level Courses**  
**School Age Professionals**  
**January 2017**



**Non-credit Entry Level Courses**

The non-credit courses which have been approved as meeting the entry-level training requirements include:

• **Introduction to the Child Care Profession**

This course is for any administrators, assistant teachers, substitutes or volunteers that are counted in staff-to-child ratios and is the 1st broad-based course for teachers and center directors

• **Introduction to the School Age Care Profession**

This course is for any administrators, assistant teachers, substitutes or volunteers that are counted in staff-to-child ratios and is the 1st broad-based course for teachers and center directors of a school age program only

• **Skills and Strategies for the Child Care Teacher**

This is a narrow based course that counts for the 2nd course for teachers and directors in a center licensed for 50 or fewer children.

• **Skills and Strategies for the School Age Teacher**

This is a narrow based course that counts for the 2nd course for school age teachers and directors in a center licensed for 50 or fewer children

• **10-hour Administrator**

This course meets the 10 hours of training in supervision or personnel management for administrators or center directors.

• **10-hour School-age Assistant Child Care Worker**

This course meets the requirements for an assistant teacher in a school-age only program.

• **40-hour Family Child Care**

If this course was taken prior to Sept 1, 2003, may be accepted in lieu of the Introduction to the Child Care Profession course.

Non-credit, entry-level courses may be taken through private agencies approved by the Department of Children and Families or through the Wisconsin Technical College System. All non-credit, entry-level courses regardless of the sponsoring agency must be offered under have one of the above names in order to meet the requirements of the rule.