

Recognizing Excellence | Advancing Careers

The vision of The Registry, Wisconsin's Recognition System for the early care and education field, is to professionalize the childhood care and education field by defining and promoting excellence.

The Registry's mission is to develop and implement a comprehensive approach to career development, promote member's professional growth and contribute to workforce data and research.

To promote excellence in the care and education of children by:

- Recognizing and celebrating professional achievements
- Promoting and supporting professional growth
- Designing and aligning career pathways

Contact Us

For more information about The Registry and Credentials visit our website www.the-registry.org or call 608.222.1123.

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The Registry Credentials Information for *Students*



Table of Contents

Overview of Credentials	1
The Registry Credentials	1
Common Elements of All Registry Credentials	1
The Registry Credentials	2
The Registry Administrator Credential	2
The Registry Afterschool & Youth Development Credential	2
The Registry Family Child Care Credential	2
The Registry Inclusion Credential	2
The Registry Infant Toddler Credential	3
The Registry Leadership Credential	3
The Registry Preschool Credential	3
The Registry Program Development Credential	3
What Students Need To Know	4
Some ECE AA Degree courses are also Registry Credential courses ..	4
Completing a Registry Credential Can Raise Your Career Level	4
Completing the Registry Credential Process	5
Project Review	5
The Registry Credential Commissioners	5
The Commission Process	5

Completing the Registry Credential Process

The Registry Credentials are approved and awarded by The Registry. To obtain a credential, the candidate must complete the required courses and create a project or portfolio during the Capstone Course.

Project Review

Commissions are convened throughout the state several times each year. Candidates who have completed all the course work and their project may submit a “Request for Commission” form to The Registry. For a list of scheduled commissions, candidates can visit The Registry website at <http://www.the-registry.org/Credentials/Commissions.aspx> Visit www.the-registry.org/ResourceCenter/Credentials.aspx for registration forms and portfolio/project guides.

The Registry Credential Commissioners

The Registry Commissioners are early childhood and school age professionals who have been trained to objectively evaluate the project or portfolio.

Each commissioner has completed at least one of The Registry Credentials or has special knowledge on the topics. The majority of commissioners have presented a project or a portfolio and have participated in a commission.

The Commission Process

Projects and portfolios are reviewed by the commissioner(s) prior to the date of the commission. The commissioner will determine if all requirements are met for the credential.

What Students Need To Know

Some ECE Associate Degree Courses are also Registry Credential courses

Be sure to SAVE all assignments from any early childhood course. A student may decide later on to complete a Registry Credential and will need to review previous assignments to complete a portfolio for the credential.



Completing a Registry Credential Can Raise Your Registry Career Level



Once a student has completed all requirements of a Registry Credential, the achievement is listed on the individual's Registry account. The student's Registry Career Level is recalculated to reflect completion of their Registry Credential. A new Registry certificate is issued if the student's membership is current.

Level 7	Level 8	Level 9	Level 10	Level 11	Level 12	Level 13	Level 14	Level 15
Credit Based Credentials				Early Childhood and Youth Development Degrees				
Mentor and Mentor-Protege ³ (5 credits)	Family Services Credential or equivalent ⁴ (6-9 credits)	Registry Credentials ⁵ • Afterschool and Youth Development • Family Child Care • Inclusion • Infant Toddler Leadership • Program Development	Registry Credentials ⁵ • Administrator • Preschool Apprenticeship Program (18 credits)	1 Year Diploma ⁷ Any 2 Registry Credentials	Associate's Degree	Associate's Degree + Registry Credential	Bachelor's Degree Bachelor's Degree + DPI License ⁸	Bachelor's Degree + Registry Credential Bachelor's Degree + Registry Credential + DPI License ⁸
Credit Based Increments⁶				Degrees in Another Field				
6 related credits	12 related credits	18 related credits	24 related credits	Credit Based Increments ⁹ 30 related credits	Bachelor's Degree	Bachelor's Degree + Registry Credential	Master's Degree	Doctorate
				Associate's Degree + 30 related credits	Bachelor's Degree + 30 related credits	Bachelor's Degree + 36 related credits	Master's Degree + Registry Credential	

Visit www.the-registry.org under Membership Resources for a copy of The Registry Career Levels.

Overview of Credentials

The Registry Credentials

The Registry has developed professional credentials to meet the unique needs of early care and education practitioners.

There are 8 specific Registry Credentials designed to focus on job specific skills so practitioners can apply the practical knowledge they've learned to their current positions.



Common Elements of all Registry Credentials



- Is 12-18 credits taught by an accredited Wisconsin technical college or university
- Is a sequence of 4-6 specific courses
- Culminates in a Capstone Course and the development of a portfolio or project
- Has a Commission process
- Is approved and awarded by The Registry

The Registry Credentials

The Registry Administrator Credential

Course One: Administration/Supervision in Early Childhood Programs

Course Two: Operations in Management in Early Childhood Programs

Course Three: Financial Management and Planning in Early Childhood Programs

Course Four: Early Childhood Programs and the External Environment

Course Five: Best Practices for Children and Families in Early Childhood Programs

Course Six: Administrative Seminar

The Registry Afterschool & Youth Development Credential

Course One: Foundations of Afterschool and Youth Development

Course Two: Engaging Youth in Groups

Course Three: Intentionality in Programming

Course Four: Capstone Course: Site Programming and Operations

The Registry Family Child Care Credential

Course One: Curriculum for Family Child Care

Course Two: Special Topics in Family Child Care

Course Three: Financial Management and Planning

Course Four: Capstone Course—Family Child Care Credential

The Registry Inclusion Credential

Course One: **Children with Differing Abilities ***

Course Two: Behavior and Emotional Challenges

Course Three: Special Health Care Needs

Course Four: Capstone Course: Families and Team Centered Practice

The Registry Infant Toddler Credential

Course One: **Infant Toddler Development *** or Infants, Toddlers and Caregivers

Course Two: Group Care for Infants and Toddlers

Course Three: **Family and Community Relations *** or Infants and Toddlers in Programs, Families, and Society

Course Four: Credential Capstone

The Registry Leadership Credential

Course One: The Personal Disposition of a Leader

Course Two: Leading in Your Program

Course Three: Leading in Your Community and the Field

Course Four: Capstone Course: Leading for Change

The Registry Preschool Credential

Course One: **Foundations of Early Childhood Education ***

Course Two: **Child Development ***

Course Three: **Health, Safety, and Nutrition ***

Course Four: **Guiding Children's Behavior ***

Course Five: **Art, Music and Language Arts ***

Course Six: Credential Capstone

The Registry Program Development Credential

Course One: Introduction to Program Development

Course Two: Observation, Assessment & Evaluation

Course Three: Staff Supervision, Coaching and Professional Development

Course Four: Designing Environments for Learning Capstone

***Courses taken within the Wisconsin Technical College System Statewide Curriculum for the Associate Degree in Early Childhood Education that are also Registry Credential Courses**